

I Sem B.com Examination, Nov/Dec 2010

COMMERCE

Company Law and Secretarial Practice

Time : 3 Hrs

Max. Marks: 90

SECTION - A

1. Answer **any 10** sub-questions. Each sub-question carries **2** marks **(10x2=20)**

- a) State the meaning of proxy.
- b) What are the different kinds of company ?
- c) Write is a Personal Secretary ?
- d) Write 2 distinction between Director and Managing Director.
- e) What is meant by listing of shares ?
- f) What is meeting ?
- g) What is motion ?
- h) What do you mean by minutes?
- i) What do you by Memorandum of Association ?
- j) What do you mean by AGENDA ?
- k) What is incorporation of Co. ?
- l) What is incorporation of commencement of business ?

SECTION - B

Answer **any 5** questions. Each sub-question carries **5** marks **(5x5=25)**

- 2. What are different types of Resolutions ?
- 3. Give a brief note on the legislative back drop of a Joint Stock Co.
- 4. State the provisions of Companies Act, regarding 'minutes of meeting'.
- 5. State the features of
 - a) Government Company
 - b) Domestic Company.
- 6. What are the qualities of a Company Secretary ?
- 7. Briefly explain Memorandum of Association.
- 8. What are the essentials of a valid meeting ?
- 9. State the functions and rights of Promoters.

SECTION - C

Answer **any 3** questions. Each sub-question carries **15** marks **(15x3=45)**

- 10. What are the rights, duties and liabilities of a Company Secretary ?
- 11. What do you mean by prospectus? Discuss the objects and contents of prospectus.
- 12. Who are the Directors of Public Company ? Briefly explain the powers of Directors.
- 13. What are General Meetings of a Company ? State the secretarial duties relating to Annual General Body Meeting of a Public Ltd. Co.,.
- 14. What is Joint Stock Company ? What are the features of Joint Stock Company ?